

THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF AGRICULTURE LIVESTOCK AND FISHERIES
LIVESTOCK TRAINING AGENCY - LITA

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Reply please quote:



Ministry of Agriculture
Livestock and Fisheries
Veterinary Complex
131 Nelson Mandela Road
S. L. P 9152,
15487 DAR ES SALAAM

Ref. No: RB 20/249/01

Date

TO.

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**RE: ADMISSION AND JOINING INSTRUCTIONS – PRIVATE SPONSORSHIP FOR DAY STUDENTS-
NTA LEVEL FOUR FOR THE ACADEMIC YEAR 2017 / 2018.**

Congratulations

I am pleased to inform you that you have been selected by the Livestock Training Agency - LITA to pursue study at Campus for **NTA LEVEL 4** which leading to **Technician Certificate in Animal Health and Production**.

The Campus will be opened on **30/9/2017**. You are therefore required to report at the Campus one or two days before formal classes begin. The latest date to report is **15/10/2017**; orientation week will take place from **02/10/2017 to 06/10/2017**. You are responsible for your own travel expenses to and from the Campus.

Terms and conditions of admission

1: Fees payments

The payments should be made through the **LITA HQ Revenue Account, NMB Morogoro-, Acc. No. 22110003142**.

The Tuition fees mode of payments is summarized below.

- | | |
|------------------|--|
| i. Semester one | TZS 457,500/= ; Payable before Registration |
| ii. Semester Two | TZS 412,500/= ; Payment at the beginning of second semester |

NOTE: The Original Bank pay in slip should be presented by the student on arrival.

Note:

- a. Cash payments are **NOT** accepted
- b. Fees once paid are **NOT** refundable
- c. Do not deposit money into **LITA HQ Revenue Accounts** more than fees identified above as **NO REFUND** will be made for the extra/wrongly money deposited.
- d. LITA reserves the right to change the rate of fees payable as deemed necessary.

2: Medical expenses

Medical expenses and personal liabilities are not covered by LITA. It is advised by the Agency to come with Medical Insurance card or Incidental allowance for covering those expenses per semester.

3. Discipline:

Every student must abide to the rules and regulations of the Campus which will be availed to each student on arrival.

4: Registration Requirements

Student will be required to present the following documents on arrival for registrations process

- i. Birth certificate
- ii. Original and copies of relevant certificate for secondary education CSEE/ACSEE/or equivalent. Certificate from training institution. **Failure to which the student will not be admitted.**

5: Other requirements:

- a) Sports gear.
- b) Stationery i.e. exercises books, pen, pencil, ruler, calculator etc.
- c) Six (6) recently taken passport size photographs (Colored with blue background) for processing of identity cards and other official uses.
- d) Practical gear: Gumboots, overall and white coat, stethoscope, Thermometer..
- e) Medical examination report (From Government hospital)

6: Education for self-reliance:

Every student is required to participate fully in various Campus production activities.

7: Certificate and transcript fee

Student shall pay certificate and transcript fee as prescribed by NACTE upon completion of the course.

Lastly, on behalf of LITA, I wish you a safe journey, happy stay and success in your studies.

**For CHIEF EXECUTIVE OFFICER
LIVESTOCK TRAINING AGENCY**

THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF AGRICULTURE, LIVESTOCK AND FISHERIES
LIVESTOCK TRAINING AGENCY - LITA



REQUEST FOR MEDICAL EXAMINATION

PART A

TO: THE MEDICAL OFFICER fromCampus

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RE: MEDICAL EXMINAATION FOR

Please examine the above named student for *his/her fitness to attend course of study at Livestock Training Agency Campus/Unit

Date.....

Signature.....
For **CEO LITA**

PART B

MEDICAL CERTIFICATE

(To be completed by a Medical Officer)

I have examined the above and consider *her/him physically fit/unfit for studies at Livestock Training Agency

Name of the Medical Officer

Signature.....

Designation.....

Official stamp



Date.....

Station.....

*Delete as necessary

Note: Medical Examination should be exhaustive by specifying systems/condition/disease/allergic reaction to be examined